

**Professional Answering Service**

**ORdway 3-3602**  
DAY OR NIGHT  
1615 POLK ST.

**THE RELIABLE Exchange**

**FREE Service for One Month**  
Monthly Rates - No Contract

**HOW IT WORKS**

A direct extension from your telephone to our switchboard will flash a light under your name every time the phone in your office rings.

If you answer the phone . . . the light will continue to flash. If you do not answer . . . the light will continue to flash.

We will answer in your name, and act as your secretary. We will answer questions, quote prices, make appointments. We will secure names, addresses and telephone numbers. We will give the information to you when you return to the office, at home or relay to whom you designate.

You can have this service 24 Hrs. or 8 Hrs.

You may use one of our telephone numbers as your own; or our address and telephone number as your own.

**PROFESSIONAL AFFILIATES**

A-A ECONOMY OFFICE SERVICES-See listing under telephone answering service

A SHOPAIRE SERVICE (TV-phone-ad coverage) - See listing under advertising agencies

RADOPHON DISPATCH (Answering for mobile radio- and radio paging)

A NEIGHBORHOOD MEDICAL & DENTAL EXCHANGE-See advt. under physicians & surgeons exchanges listing.

**An intelligently worked out system to accurately handle your phone-answering 24 hours a day!**

**"We're In When You're Out"**

**Telephone Answering Service**

**A-AARON PHONE ANSWERING SERVICE**  
WHERE SMALL BUSINESS GROWS BIG  
Furn. Desk Space - Furn. Offices  
Mail Rec'd. & Forwarded  
260 Kearny .....GARfld 1-4623

**A-ABLE PHONE ANSWERING SERVICE**  
25th YEAR - 24 HRS. DAILY  
Your Own Telephone Answered  
or You Use One of Our Numbers  
Mail Received and Forwarded  
742 Market .....SUltr 1-4464

**A-1 ABILITY DESK & PHONE SERVICE**  
HOME FOR THE SMALL BUSINESS  
Furn. Desk Space - Furn. Offices  
Mail Rec'd. & Forwarded  
260 Kearny.....YUkon 6-5671

**A-1 ANSWERING & SECRETARIAL SERVICES**  
The Only Downtown Telephone Service  
With PBX Facilities and Convenient  
Street Floor Location  
Forwarding Services  
COMPLETE SECRETARIAL &  
DIRECT MAIL SERVICES  
115 New Montgomery.....SUltr 1-5490

**A-1 BUSINESS SERVICE AGENCY**  
DAY & NIGHT  
TELEPHONE  
ANSWERING SERVICE  
\$7.00 PER MONTH  
Near Divisadero St.  
1819 McAllister .....West 1-8801

An extension telephone will give added comfort in your home.

**A-A ECONOMY OFFICE SERVICES**

An officecap that's efficient  
CUTS OVERHEAD TO THE BONE  
Desk space. 8 hr. or 24 hr. phon-  
answering. Mail routed. Public Steno-  
grapher. Mimeographing. Dictating &  
Transcribing. Notary.  
CENTRAL POLK - VAN NESS LOCATION  
See display ad for Professional  
Answering Service this heading.  
1615 Polk .....ORdwy 3-3602

**ACCURATE ANSWERING SERVICE**  
126 Sutter .....DOuglas 2-3968  
(See Advertisement Page 723)

**ACE TELEPHONE ANSWERING SERVICE**  
Since 1930  
DAY & NIGHT  
Your Business Phone Answered  
In Your Name When You're Out.  
Messages Recorded,elayed, Etc.  
Calls Taken Also For Those Who  
Have No Business Telephone.  
Wake-Up Service - Mail Received  
No Contract  
Room 230  
49 Geary.....SUltr 1-5328

Advertisers Answering Exchange  
450 Sutter .....YUkon 2-3452

**ADVERTISERS ANSWERING EXCHANGE**  
FOR TELEVISION & RADIO SPOTS  
24-Hour Telephone Answering Service  
450 Sutter .....YUkon 2-3456

**ALERT TELE-SERVICE CO**  
323 Geary .....YUkon 2-2600  
(See Advertisement Page 723)  
Alexander Phone Service 210 Post...YUkon 6-0141  
(Continued Next Page)

The Yellow Pages save you time.

**Telephone Answering Service-(Cont'd)**

**AMERICAN TELEPHONE ANSWERING SERVICE**  
Since 1915  
YOUR OFFICE STAFFED  
24 HOURS PER DAY  
7 DAYS PER WEEK  
We Receive & Forward Your  
Mail  
419 Fulton .....MArkt 1-2109

**ANSWER ANN-**  
SULLIVAN OFFICE SERVICE  
544 Market .....GARfld 1-7700  
Answer Your Telephone For You  
24 Hrs Daily-Mail Rec'd  
742 Market .....SUltr 1-4425

**ANSWERING TELEPHONE SERVICE**

Same Management  
Since 1931. All Types  
of Phone Service.  
We Are In When You  
Are Out-24-Hours  
& Day

**"SERVICE RENDERED BY"**  
**ANSWERING TELEPHONE SERVICE CO**  
210 Post .....DOuglas 2-5521  
Or .....DOuglas 2-2548  
Or .....DOuglas 2-7202  
Or .....DOuglas 2-3680  
Or .....DOuglas 2-5792  
Or .....DOuglas 2-5338  
Or .....DOuglas 2-2703  
Or .....DOuglas 2-5959  
Or .....DOuglas 2-0155

Answering Telephone Service Co  
210 Post .....DOuglas 2-5521  
(Continued Next Page)  
Advertise here-it pays.

**TELEPHONE ANSWERING**  
24 HOURS DAILY

CALL  
**EXbrook 2-0540**

★ Your Own Telephone Answered or You Employ  
One of Our Telephone Numbers as Your Own.  
★ Serving any Business or Profession - No Contract.  
★ Mail Received and Forwarded.

**Telephone Business Service Co.**  
- SINCE 1930 -  
Will S. Morrow, Mgr.  
742 MARKET 49 GEARY




**ACCURATE ANSWERING SERVICE**

Protect Your Business!

- WE ANSWER YOUR TELEPHONE FOR YOU!
- USE OUR NUMBER OR YOUR OWN
- MESSAGES RECORDED & CALLS RELAYED
- MAIL RECEIVED & FORWARDED
- PROMPTNESS & COURTESY

Call **DOuglas 2-3968**

**WRIGHT ANSWERING SERVICE** 126 SUTTER



**TWO LOCATIONS**

Providing Courteous, Efficient  
And Personalized Service.  
For Business Hours - Day  
And Evening - or 24 Hours

**YUkon 6-3962**  
**SEabright 1-1101**

**Langlois Business Service**

DOWNTOWN BRANCH 785 MARKET  
SUNSET - STONESTOWN - WESTLAKE BRANCH  
595 BUCKINGHAM WAY



**The Original TELEPHONE ANSWERING SERVICE CO.**  
SAME MANAGEMENT SINCE 1931  
Mgr. A. L. Hickok Owner Geo. F. Campbell

All Types of Phone Service 24-HOURS OF THE DAY  
Every Day of the Year

- ★ Park Your Phone All Types
- ★ Direct Wire
- ★ If No Answer
- ★ Tel. Directory Listing
- ★ Answer the Phone and Take Your Messages
- ★ Wake-Up and Remind Service

if YOU ARE OUT OF YOUR OFFICE WE ACT FOR YOU IN YOUR ABSENCE

choose A TELEPHONE NUMBER EXCLUSIVELY FOR YOUR LINE OF BUSINESS

**ANSWERING TELEPHONE SERVICE CO.**

Telephone **DOuglas 2-5300**  
210 POST STREET



**We answer telephones**

**DAY & NIGHT**

DOCTORS - BUSINESS FIRMS

**RADIO POCKET PAGING**

**2-WAY RADIO TELEPHONE**



**YUkon 2-4610**

**CORBIN TELEPHONE EXCHANGES**  
450 SUTTER STREET  
For Oakland Service Call Hlgate 4-4737



**Dorothy Glass**

24-HOUR  
MEDICAL AND BUSINESS  
ANSWERING SERVICE

Experienced Operators  
1010 FRANKLIN ST.  
SAN FRANCISCO 9  
CALIFORNIA

**PRospect 6-1300**

**BUSINESS TELEPHONE ANSWERING SERVICE**

- YOUR TELEPHONE ANSWERED OR USE ONE OF OUR NUMBERS
- CALLS TAKEN & RELAYED
- MAIL RECEIVED & FORWARDED
- STENOGRAPHER ON PREMISES
- ALL FORMS OF PRINTING

**SECRETARY SERVICE, INC.**

Office & Desk Space Available  
**GARfield 1-0426**  
607 MARKET ST.

**Complete TELEPHONE ANSWERING SERVICE**

MAIL RECEIVED  
WE PAY THE INSTALLATION COST

ALL CALLS ANSWERED AS YOU WOULD YOURSELF

**WESTERN EMPLOYERS SERVICE**  
Call **DOuglas 2-5486**  
995 MARKET ST.

"The Agency Offering a Complete Office Service"

**THE EXECUTIVES TELEPHONE ANSWERING SERVICE**

WE ANSWER YOUR PHONE WHEN YOU ARE OUT

Mail Received & Forwarded

717 Market Suite 423  
Hours 8:30 to 6 Sat. 9 to 12

**YUkon 6-3806**

Gladys Terrill's

**Alert**

**TELE-SERVICE CO.**

Professional & Business  
Telephone Answering Service  
NIGHT & DAY - 24-HOUR SERVICE  
MAIL RECEIVED

**YUkon 2-2600**

523 GEARY ST. SUITE 419



**NOW IS THE TIME-**

To seriously consider the value of those calls you may have been losing

Let "Your Secretary" on duty at the **WARFIELD SERVICE** help you with your business

HERE'S HOW

when you are out she'll answer

in your name - name of your company - and talk to customers, take orders, make appointments as though IN YOUR OFFICE

ACT NOW! CALL

**PRospect 5-2082**

- DESK SPACE
- RECEPTIONIST SERVICE



USE **UNDERHILL 3-2600**

FOR YOUR BUSINESS PHONE IF YOU HAVE NO PHONE OF YOUR OWN

**YOUR OWN PHONE**  
CAN BE WIRED TO OUR SWITCHBOARD

REASONABLE • EFFICIENT • SATISFACTORY  
OFFICES • DESKS • SPACE AVAILABLE

**MARKET STREET BUSINESS SERVICE**  
216B MARKET ST.  
NO PARKING PROBLEMS

**WARFIELD Telephone & Mail Service**

"Office Hours"  
**988 MARKET**