

Professional Answering Service

ORDWAY 3-3602
DAY OR NIGHT
1655 POLK ST.

The RELIABLE Exchange
FREE Service for One Month
Monthly Rates - No Contract

HOW IT WORKS
A direct extension from your telephone to our switchboard will flash a light under your name every time the phone in your office rings.
If you answer the phone... the light will continue to flash.
If you do not answer... the light will continue to flash.
We will answer questions, quote prices or make appointments.
We will secure names, addresses and telephone numbers, secretary.
We will give the information to you when you return to the office, or at home or relay to whom you designate.
You can have this service day and night, or any part of the day or night.
You may use one of our telephone numbers as your own, or our address and telephone number as your own.

Offices and Desk Space
Professional Stenographic Service
Complete Direct Mail Service

An intelligently worked out system to accurately handle your phone-answering 24 hours a day!

"We're In When You're Out"

Telephone Secretarial Bureaus
See also Office & Desk Room Rental Service

A-ABLE PHONE ANSWERING SERVICE
20th Year - 24 Hrs. Daily
Your Own Telephone Answered or You Use One of Our Numbers
Mail Received and Forwarded
742 Market.....SU tter 1-4464

A-1 ANSWERING & SECRETARIAL SERVICES
Serving South Market Area
119 New Montgomery.....YU kon 6-1273

A-1 BUSINESS SERVICE AGENCY
DAY & NIGHT TELEPHONE ANSWERING SERVICE
\$7.00 Per Month
911 Divisadero.....WE st 1-8801

A-1 MEDICAL EXCHANGE
715 Leavenworth.....GR ayton 4-1939
(See Advertisement This Page)

ACE TELEPHONE ANSWERING SERVICE
Since 1930
DAY & NIGHT
Your Business Phone Answered In Your Name When You're Out - Messages Recorded,elayed, Etc. Calls Taken Also For Those Who Have No Business Telephone
Wake-Up Service - Mail Received No Contract
Room 230
49 Geary.....SU tter 1-5328

Telephone Secretarial Bureaus-(Cont'd)

ALERT TELE-SERVICE CO
323 Geary.....YU kon 2-2600
(See Advertisement Page 677)
Alexander Phone Service 210 Post...YU kon 6-0141

ANSWER ANNE AND ASSOCIATES
Your Phone Answered
Or Use My Number GARfield 1-7700
544 Market.....GA rfd 1-7700

Answer Your Telephone Service Co
24 Hours Daily-Mail Rec'd
742 Market.....SU tter 1-4425

ANSWERING TELEPHONE SERVICE
Same Management
Since 1931. All Types of Phone Service.
We Are In When You Are Out-24-Hours a Day
"SERVICE RENDERED BY"
ANSWERING TELEPHONE SERVICE CO
210 Post.....DO uglas 2-5321
Or.....DO uglas 2-2548
Or.....DO uglas 2-7202
Or.....DO uglas 2-3680
Or.....DO uglas 2-5792
Or.....DO uglas 2-5338
Or.....DO uglas 2-2703
Or.....DO uglas 2-5959
Or.....EX brook 2-0155

Answering Telephone Service Co
210 Post.....DO uglas 2-5521
(Continued Next Page)

Reasonable use, prompt answering, thoughtfulness of others, are helpful to all party line users. Telephone neighbors appreciate such teamwork.

Telephone Secretarial Bureaus-(Cont'd)

ASSOCIATED TELEPHONE EXCHANGES
Nationally accredited 24-hour telephone answering and mail address service. Offices in principal cities.

"FOR INFORMATION CALL"
Telephone Business Service Co
49 Geary.....EX brook 2-0540

Call Answer Service 3519 Mission...VA lencia 6-2121
CALL ANSWER SERVICES
3519 Mission.....AT water 2-9420
(See Advertisement This Page)

CARRIE HARRISON'S BUSINESS & PERSONALIZED TELEPHONE ANSWERING SERVICE
Also Direct Phone Lines to Your Office
PUBLIC STENOGRAPHER
NOTARY PUBLIC
Room 1219
405 Montgomery.....YU kon 2-3610

Confidential Secretary Inc The
407 Market.....GA rfd 1-0426
(See Advertisement This Page)

DESK & PHONE SERVICE
Home For Small Business-Furn Desk Space-Furn Or Uniform Offices Phone Ans Sect'l Serv-Mail Rec'd & Fwd
260 Kearny.....YU kon 6-5671

DOCTORS' TELEPHONE SERVICE CO
Since 1930
49 Geary.....EX brook 2-0540

DOROTHY GLASS' 24 HOUR ANSWERING SERVICE
1010 Franklin.....PR ospect 6-1300
(See Advertisement This Page)

Ethel's Telephone Answering Service
49 Geary.....EX brook 2-2858

FLASH LETTER SERVICE
SINCE 1932
TELEPHONE ANSWERING
Courteous - Efficient - Confidential
Mimeographing - Varytipping
Complete Secretarial Service
24 California.....GA rfd 1-6271

Harrison Carrie 405 Montgomery...YU kon 2-3610
Hickok A. L. 210 Post.....GA rfd 1-5084
KELLY EVA M 132 Market.....YU kon 2-4358

LANGLOIS BUSINESS SERVICE
785 Market.....YU kon 6-3962
(See Advertisement This Page)

Lee Leo C Mrs 1655 Polk.....OR dway 3-3760

M D TELEPHONE EXCHANGE
347 Stockton.....SU tter 1-6923
(See Advertisement Page 676)

MARKET STREET BUSINESS SERVICE
2166 Market.....UN drhil 3-2600
(See Advertisement This Page)

MEDICAL SERVICE EXCHANGE
PHYSICIANS
TELEPHONE EXCHANGE
Available to the Medical Profession Exclusively
Call ORDway 3-5835
Van Ness Pacific Medical Building
2107 Van Ness Av.....OR dway 3-5835

MELLOR ROSAMOND M
Telephone Answering - Mail Received
Secretarial Service - Teletype
Russ Building.....SU tter 1-2251

Merchant's Service System
870 Market.....SU tter 1-2290

Morrow's Telephone Answering Service
49 Geary.....EX brook 2-4351

Peninsula Telephone Answering & Secretarial Service
1236 Howard San Carlos
(Toll) Call "Operator" for.....Lytell 3-3171

PROFESSIONAL ANSWERING SERVICE THE
Your Phone Answered 24 Hrs A Day
Free Service For One Month
Marian Lee Owner & Manager
1655 Polk.....OR dway 3-3602
(See Advertisement Page 676)

Telephone Secretarial Bureaus-(Cont'd)

RALPH MAUDE DIRECT MAIL SERVICE
PHONE CALLS TAKEN
Mail Received
Stenographic - Dictaphone
Russ Bldg.....DO uglas 2-8587

Really Secretarial Exchange
127 Montgomery.....DO uglas 2-3007

SEVENTEEN HUNDRED & FOUR WASHINGTON ST PHONE ANSWERING SERVICE
1704 Washington.....PR ospect 5-4196

SULLIVAN OFFICE SERVICE
"We Mind Your Business"
Telephone Answering
Since 1920
Flatiron Bldg

"FOR INFORMATION CALL"
SULLIVAN OFFICE SERVICE
544 Market.....GA rfd 1-7700

Sullivan Office Service 544 Market...GA rfd 1-7700

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Courteous - Efficient - Confidential
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Complete Secretarial Service
24 California.....GA rfd 1-6271

TELEPHONE ANSWERING SERVICE
508-16th Oakland.....HI gate-4-737

TELEPHONE ANSWERING SERVICE CO
24 HOURS A DAY
365 Days a Year
210 Post.....DO uglas 2-5300

Telephone Answering Service Co
210 Post.....DO uglas 2-5300
(See Advertisement Page 676)

TELEPHONE BUSINESS SERVICE CO
Since 1930-24 Hours Daily
49 Geary.....EX brook 2-0540
(See Advertisement This Page)

Telephone Message Service Co
210 Post.....DO uglas 2-1400
Or.....EX brook 2-3383

TELEPHONE SECRETARIAL SERVICE
Flood Bldg.....YU kon 6-1696

TELE-SERVICE ANSWERING CO
323 Geary.....YU kon 2-1441

UPTOWN ANSWERING SERVICE
DAY & NIGHT
Calls Taken for Those Without Business Service
Mail Rec'd - Wake-Up Service
Desk Space For Brokers
SWITCHBOARD SERVICE
1651 Market.....UN drhil 3-1090

WATSON-BROOKS MULTIGRAPHED LETTER SHOP
Monadnock Bldg.....DO uglas 2-4475

WESTERN EMPLOYERS SERVICE
Telephone Answering - Mail Received
Temporary Office Help Available
995 Market.....DO uglas 2-5486

WESTERN TELEPHONE EXCHANGE
"ROUND THE CLOCK ANSWERING SERVICE"
35 Vicente.....LO mbar 4-6600

TELEPHONE ANSWERING
24 HOURS DAILY

CALL
EXbrook 2-0540

★ Your Own Telephone Answered or You Employ One of Our Telephone Numbers as Your Own.
★ Serving any Business or Profession - No Contract.
★ Mail Received and Forwarded.

Telephone Business Service Co.
—SINCE 1930—
Will S. Morrow, Mgr.
742 MARKET 49 GEARY



Your Telephone Secretary

FULL-TIME
"Employees" at
PART-TIME Costs

LANGLOIS BUSINESS SERVICE
785 Market
YUkon 6-3962

SUPERIOR Service and Facilities
OFFICE SPACE - MAIL RECEIVED



Gladys Terrill's
Alert
TELE-SERVICE CO.
Professional & Business Telephone Answering Service
NIGHT & DAY
MAIL RECEIVED
YUkon 2-2600
323 GEARY ST. SUITE 419



The Original TELEPHONE ANSWERING SERVICE CO.
SAME MANAGEMENT SINCE 1931
Mgr. A. L. Hickok Owner Geo. F. Campbell

All Types of Phone Service 24-HOURS OF THE DAY
Every Day of the Year

★
Park Your Phone All Types
★
Direct Wire
★
If No Answer
★
Tel. Directory Listing
★
Answer the Phone and Take Your Messages
★

if YOU ARE OUT OF YOUR OFFICE WE ACT FOR YOU IN YOUR ABSENCE

choose
A TELEPHONE NUMBER EXCLUSIVELY FOR YOUR LINE OF BUSINESS

ANSWERING TELEPHONE SERVICE CO.
Telephone DOuglas 2-5300
210 POST STREET




M. D. TELEPHONE EXCHANGE
ANSWERING SERVICE
DAY - NIGHT - 24 HOURS
PROMPT - EFFICIENT
By Polite & Intelligent Operators
Service Guaranteed
Gladys A. Roberts
SUtter 1-6923
347 STOCKTON - Bet. Post & Sutter



A-1 Medical Exchange
Your Business Answering Secretaries.
715 Leavenworth GRaystone 4-1939

DAY NITE SERVICE

ACCURATE SERVICE
COURTEOUS RELIABLE



TELEPHONE ANSWERING
Courteous - Efficient - Confidential
Mimeographing - Varytipping
Complete Secretarial Service
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"ROUND THE CLOCK ANSWERING SERVICE"
35 Vicente.....LO mbar 4-6600

Telescopes
MacCollister R S
Skilled Repairs-Precision Optics
437 Balboa.....SK yline 1-1412
Tinsley Laboratories
2526 Grove Berkeley.....TH orwall 3-6836

Thousands of people use these Yellow Pages as a buyers' guide.

YOUR PHONE ANSWERED
IN YOUR NAME
WHILE YOU ARE OUT

- If You Have No Business Phone You Can Use One of Ours
- Messages Taken & Relayed
- Mail Received & Forwarded
- You Can Use Our Address

NO PARKING PROBLEMS
Desk Space for Rent - Ground Floor
Bookkeeping Service

Market Street Business Service
2166 Market UNDERhill 3-2600

CALL ANSWER SERVICES
7 DAYS - 24-HOUR
Commercial - Professional - Secretarial Service

ATwater 2-9420

Special Equipment for
Radio & T.V. Campaigns
Also Wake-Up Service
Kay Horan - Nola Van Valer
3519 MISSION

IT IS POSSIBLE
To be Intelligent, Friendly and Courteous
Without Impairing Efficiency
Leave Your Telephone Affairs In Our Capable Hands When You Leave Your Office

- Calls Taken & Relayed
- Mail Received

The CONFIDENTIAL SECRETARY, INC.
GARfield 1-0426
607 Market St. Brennon Bldg.

Dorothy Glass
24-HOUR
MEDICAL AND BUSINESS
ANSWERING SERVICE
Experienced Operators
1010 FRANKLIN ST.
SAN FRANCISCO 9 CALIFORNIA

PROspect 6-1300