

TELEPHONE INFORMATION

DIRECTIONS FOR USING THE TELEPHONE

LOCAL TELEPHONE CALLS

Best Directory in ascertaining the telephone number of the person to whom you wish to speak.

the operator by lifting the receiver from the hook.

(If the number is not listed in the Directory, ask "Information" for the number, and note it for future reference.)

When the Operator Replies by saying, "Number, please," give your order slowly and distinctly, speaking directly into the transmitter with your lips close to the mouthpiece. First, name the central office desired and then pronounce the number by giving each figure separately. For example: "Douglas 9860" should be pronounced "Douglas nine, eight, six, oh." There is an exception to this rule when the number is an even hundred or an even thousand. For example: 400 should be pronounced "four hundred," and 4000 should be pronounced "four thousand."

When the Operator Repeats, listen carefully and correct her promptly if she has misunderstood the number. If the desired line is found in use, the operator will report "Line Busy." (On calls to party lines, the busy report does not necessarily mean that the particular station called is busy, but that some station on the line is in use.)

If the Number Called Fails to Answer within a reasonable time, the operator will report "They Don't Answer."

When Through Talking, replace the receiver on the hook. Failure to do this will cause your line to be reported out-of-order, and prevent you from receiving incoming calls.

To attract the Operator's Attention during a connection, move the hook slowly up and down five or six times, or until the operator answers. Do not move the hook rapidly as this may prevent the operator from receiving the desired signal.

In Answering a Call answer as promptly as possible, as delay may compel the operator to report "Don't Answer" to the person calling and you may miss an important call.

Do not remove the receiver from the hook until the bell has stopped ringing.

Instead of saying "Hello," give your telephone number or name, as "This is Douglas 9860," or "This is Brown & Company," or "This is Smith & Company, Mr. Jones speaking," etc.

When holding the line never replace the receiver on the hook, as this may give the operator a signal to disconnect.

TWO-NUMBER TOLL CALLS

In Making a Two-Number Call, ascertain the telephone number of the person desired from this Directory or from the "Information Operator," and give the number to your local operator. Wait with the receiver at your ear, until the called number answers or the operator reports. A list of points between which two-number service is in effect is given on another page.

LONG DISTANCE CALLS

To Make a Long Distance Call.—Call the local operator in the regular way and ask for "Long Distance." When the long distance operator answers give her your telephone number and name, followed by the telephone number desired (if known), the city or town and state. If a particular person is desired give the name and initials; also the name of an alternate person with whom you will talk if the particular person desired is not in. If the number of the telephone desired is not known, give the firm name or the name and initials of the person under whose name the telephone is listed, and, if possible, the street address.

Messenger Calls.—If the person desired is not connected by telephone, a messenger will be sent to his address to request him to come to a telephone, provided the party calling guarantees payment for the messenger service. The exact amount disbursed for messenger service will be charged in addition to the Company's tariff rates.

Appointment Calls.—Appointment to talk at a specified time may be made by notifying the long distance operator of the time at which the connection is desired. No extra charge will be made for appointment calls (except for messenger service when such service is involved), but the Company cannot guarantee the completion of the connection at the exact time specified.

Collect Calls.—The charges on a long distance call, including messenger charges, if any, may be made against the telephone called, provided the charges are accepted by the party called. Requests to have the charges collected from the telephone called should be made when the call is given to the long distance operator.

Leave Word Calls.—If the person with whom you wish to talk is not immediately reached at the telephone called, word may be left (without charge) to have him call when ready to talk.

Reports.—In case delay is encountered in completing a call, the long distance operator will advise the person calling, at reasonable intervals, regarding the cause of the delay. If a report is desired, call the long distance operator and ask her for the information desired.

Rates and Charges.—Rates for long distance service are based in general upon an initial period of one (1) minute, although in some cases a two (2) or three (3) minute initial period is used. The full rate for the initial period will be charged for all connections not exceeding the initial period. For overtime beyond the initial period, charge will be made by the minute for each additional minute or fractional part thereof. The long distance operator will not interrupt conversation to notify subscribers of the expiration of the initial period.

When a particular person is asked for, every reasonable effort will be made to establish the connection with the person desired. If the person desired is not reached, no charge will be made for the service rendered, except for messenger service, should such service be involved.

When no particular person is asked for at the time the call is given to the long distance operator, charge will be made if connection with the proper telephone is established.

HOTEL

Hotel Edison, 551 Kearny.....	Kearny	1580
Priv Exchange Connecting all Rooms		
Hotel Elk, 1008 Larkin.....	Franklin	3688
Priv Exchange Connecting all Rooms		
Hotel Elvin, 1826 La Playa.....	Sunset	2240
Hotel Empire, 111 Taylor.....	Franklin	1442
Priv Exchange Connecting all Rooms		
Hotel Empress, 144 Eddy.....	Franklin	6767
Hotel Enterprise, 1144 Market.....	Market	5439
Hotel Erhart, 227-4th.....	Douglas	3025
Hotel Erie, 924 Geary.....	Franklin	3936
Hotel Erleen, 685 Larkin.....	Franklin	8798
Hotel Eugene, O'Farrell nr Powell.....	Sutter	4300
Priv Exchange Connecting all Rooms		
Hotel Eureka, 438 O'Farrell.....	Franklin	6020
Priv Exchange Connecting all Rooms		
Hotel Evans, 89 Broadway.....	Kearny	3057
Hotel Fairfax, 420 Eddy.....	Franklin	804
Hotel Federal, 1087 Market.....	Market	8026
Priv Exchange Connecting all Rooms		
Hotel Fenton, 259-7th.....	Park	973
Hotel Fillmore, 1037 Fillmore.....	Market	5761
Hotel Francisco, 373 Ellis.....	Franklin	8560
Priv Exchange Connecting all Rooms		
Hotel Franklin, 1239 Franklin.....	Franklin	1899
Hotel Fresno, 447 Eddy.....	Franklin	3150
Hotel Gazette, Bankers Investment Bldg.....	Douglas	1871
Hotel George, 6th & Howard.....	Douglas	4441
Hotel Germania, 37 Woodward Av.....	Market	3766
Hotel Gibson, 116 Mason.....	Sutter	915
Priv Exchange Connecting all Rooms		
Hotel Gilsey, 433 Ellis.....	Franklin	7440
Priv Exchange Connecting all Rooms		
Hotel Glen, Mason & Turk.....	Franklin	175
Priv Exchange Connecting all Rooms		
Hotel Globe, 192 O'Farrell.....	Kearny	4860
Priv Exchange Connecting all Rooms		
Hotel Gloster, 312 Mason.....	Douglas	3789
Priv Exchange Connecting all Rooms		
Hotel Golden Eagle, 402 Broadway.....	Douglas	1458
Hotel Golden Gate, 559 Kearny.....	Sutter	2970
Hotel Golden Gate, Harry P Heagerty 700 Stanyan.....	Park	61
Hotel Golden West, Powell & Ellis.....	Douglas	3215
Hotel Goodfriend, 245 Powell.....	Sutter	1030
Hotel Gordon, 750 Pacific.....	Douglas	3998
Hotel Gordon, 7th & Mission.....	Market	8539
Hotel Granada, Sutter & Hyde.....	Franklin	422
Hotel Grand, 57 Taylor.....	Franklin	3070
Hotel Grand Central, 1412 Market.....	Market	2701
Priv Exchange Connecting all Rooms		
Hotel Grand Southern, Mission & 7th.....	Park	4665
Hotel Grand Union, 528 Kearny.....	Kearny	5500
Hotel Grant, 753 Bush.....	Sutter	2244
Hotel Granville, 1232 Market.....	Park	5774
Hotel Gray, 757A Howard.....	Kearny	3147
Hotel Graystone, 66 Geary.....	Kearny	5082
Priv Exchange Connecting all Rooms		
Hotel Grove, 402 Grove.....	Park	5293
Hotel Guests Guide, Hearst Bldg.....	Sutter	550
Hotel Hacienda, 580 O'Farrell.....	Franklin	5745
Hotel Haight, 1665 Haight.....	Park	4515
Hotel Hale, 993 Mission.....	Sutter	686
Priv Exchange Connecting all Rooms		
Hotel Hamlin, Eddy & Leavenworth.....	Franklin	428
Hotel Harcourt, Sutter & Larkin.....	Franklin	2100
Priv Exchange Connecting all Rooms		
Hotel Harder, Hotel & Bar 1538 Kentucky.....	Mission	1570
Hotel Harrison, 4th & Harrison.....	Douglas	2901
Hotel Hartford, 1151 Polk.....	Franklin	2105
Hotel Harvard, 545 Jones.....	Franklin	8810
Hotel Hayward, 235 O'Farrell.....	Sutter	1100
Priv Exchange Connecting all Rooms		

SAN FRANCISCO

Hotel Henry, 106-6th.....	Market	52
Priv Exchange Connecting all Floors		
Hotel Herald, Eddy & Jones.....	Franklin	7272
Hotel Hillsboro, 1800 O'Farrell.....	West	3703
Hotel Hillsdale, 53-6th.....	Sutter	1313
Hotel Hiroshima-Ya, 1634 Post.....	West	9448
Hotel Holland, 161 Ellis.....	Kearny	4380
Hotel Howard, 184-6th.....	Park	1149
Hotel Imperial, 951 Eddy.....	Franklin	1500
Hotel Imperial, 140-4th.....	Douglas	4036
Hotel Irwin, 108-4th.....	Sutter	3260
Priv Exchange Connecting all Floors		
Hotel Italy, 736 Montgomery.....	Douglas	3850
Hotel Jefferson, 848 Gough.....	Franklin	2320
Priv Exchange Connecting all Rooms		
Hotel Kensington, Geary & Jones.....	Prospect	55
Priv Exchange Connecting all Rooms		
Hotel Kern, 160 Eddy.....	Franklin	4800
Priv Exchange Connecting all Rooms		
Hotel King, 42-6th.....	Park	5393
Hotel Kirk The, 1898 Haight.....	Park	5
Hotel Knickerbocker, 589 Post.....	Franklin	1467
Priv Exchange Connecting all Rooms		
Hotel Knust, 306-4th.....	Sutter	3798
Hotel Kumamoto, 70 South Park.....	Kearny	2729
Hotel Lacey, Rooms 725 Howard.....	Douglas	3444
Hotel Langham, 141 Eddy.....	Franklin	4020
Hotel Larnie, 210 Ellis.....	Franklin	9130
Priv Exchange Connecting all Rooms		
Hotel Larsen, 56 Eddy.....	Douglas	1025
Hotel Lawrence, 48-6th.....	Market	793
Hotel LeFord, 486 Geary.....	Franklin	630
Hotel Le Grande, 478 Pine.....	Kearny	4677
Hotel Lenox, 118 Taylor.....	Franklin	6300
Priv Exchange Connecting all Rooms		
Hotel Leo, 410 Eddy.....	Franklin	2351
Hotel Leslie, 179 O'Farrell.....	Douglas	5539
Hotel Lincoln, 115 Market.....	Sutter	4500
Priv Exchange Connecting all Rooms		
Hotel Lloyd, Rooming House 6th & Jessie.....	Market	1179
Hotel Lorin, 1156 Sutter.....	Franklin	3851
Hotel Luxemburg, 429 Kearny.....	Sutter	4740
Priv Exchange Connecting all Rooms		
Hotel Madrone, 977 Pine.....	Franklin	6250
Hotel Majestic, 1500 Sutter.....	West	1325
Priv Exchange Connecting all Apts		
Hotel Manhattan, 216 Eddy.....	Franklin	6611
Hotel Manx, Powell & O'Farrell.....	Douglas	4000
Priv Exchange Connecting all Rooms		
Hotel Manx Shaving Parlor, 224 O'Farrell.....	Sutter	3673
Hotel Margaret, 71-4th.....	Douglas	4726
Hotel Marly, 87-3rd.....	Sutter	2620
Priv Exchange Connecting all Rooms		
Hotel Mars, 198-4th.....	Douglas	5721
Hotel Marshall, 2 Marshall Square.....	Market	8373
Hotel Martin, 893 Van Ness Av.....	Franklin	3986
Hotel Maryland, Geary & Taylor.....	Franklin	9400
Priv Exchange Connecting all Rooms		
Hotel Marymount, Jones & O'Farrell.....	Franklin	9585
Hotel May, 1242 Market.....	Market	2414
Hotel McDonough, 706 Kearny.....	Douglas	485
Hotel Menlo, 340 O'Farrell.....	Franklin	2247
Priv Exchange Connecting all Rooms		
Hotel Mentone, Ellis & Jones.....	Prospect	1990
Priv Exchange Connecting all Rooms		
Hotel Merlin, Powell & Ellis.....	Sutter	644
Priv Exchange Connecting all Rooms		
Hotel Merritt, 1836 Geary.....	West	4837
Hotel Metcalfe, 440 Geary.....	Franklin	5234
Priv Exchange Connecting all Rooms		

HOTEL

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Hotel Milan, 906 McAllister.....	Market	3096
Hotel Miramonte, 2908 Mission.....	Mission	2768
Hotel Mona, 469 Pine.....	Sutter	2565
Priv Exchange Connecting all Rooms		
Hotel Monplaisir, 818 Pacific.....	Sutter	3817
Hotel Monroe, 1822 Sacramento.....	Franklin	2400
Priv Exchange Connecting all Rooms		
Hotel Morton, 206-3rd.....	Kearny	5572
Hotel New Commercial, 172 Columbus Av.....	Douglas	2098
Hotel New McAllister, 1257 McAllister.....	Park	849
Hotel Nobby, 42 Columbus.....	Kearny	3425
Hotel Normandie, Sutter & Gough.....	Franklin	5400
Hotel North, 310 Columbus Av.....	Kearny	132
Hotel Oak, 181 Fell.....	Market	5137
Hotel Occidental, 175-3rd.....	Douglas	5962
Hotel Octavia, 539 Octavia.....	Market	5499
Hotel Ogden, 2361 Mission.....	Valencia	2853
Hotel Ohio, 723B Howard.....	Douglas	4679
Hotel Oliver, 585 Geary.....	Franklin	8510
Priv Exchange Connecting all Rooms		
Between the hours of 10:30 P M and 6:30 A M call the night number—Franklin 8510-K		
Hotel Oliver, 722 Harrison.....	Douglas	4455
Hotel Oregon, 320 Valencia.....	Park	5573
Hotel Orlando, 995 Howard.....	Kearny	1605
Hotel Owners Laundry Co, 722 York.....	Mission	5165
Hotel Oxford, Post & Franklin.....	Franklin	2204
Hotel Pacific States, 556 California.....	Sutter	3280
Hotel Paisley, 432 Geary.....	Franklin	6566
Priv Exchange Connecting all Rooms		
Hotel Panama, 565-6th.....	Douglas	1481
Hotel Panama, 170-4th.....	Douglas	3928
Hotel Polk, Polk & Turk.....	Franklin	1760
Hotel Pon, 1012 Fillmore.....	Park	1360
Hotel Pontiac, 138-6th.....	Park	5110
Hotel Porter, 91 Turk.....	Franklin	5788
Priv Exchange Connecting all Rooms		
Hotel Portola, 124 Turk.....	Franklin	1792
Hotel Potter, 1288 Mission.....	Market	1007
Hotel Powell, 859 McAllister.....	Park	863
Hotel Pressing Co, 393 O'Farrell.....	Prospect	824
Hotel Princeton, 811 Kearny.....	Douglas	4335
Hotel Raleigh Annex, 1826 Post.....	West	6459
Hotel Rand, 91 Turk.....	Franklin	5788
Priv Exchange Connecting all Rooms		
Hotel Regent, 562 Sutter.....	Douglas	2260
Hotel Reginald, 364-9th.....	Market	2891
Hotel Reich, Bush & Jones.....	Franklin	3050
Hotel Reno, 254-6th.....	Market	9245
Hotel Reno, 30-7th.....	Market	9073
Hotel Reo, 422 Valencia.....	Market	1417
Hotel Revere, 670 Eddy.....	Franklin	3000
Priv Exchange Connecting all Rooms		
Hotel Rey, 515 Bush.....	Douglas	1886
Hotel Rhine, 2818-16th.....	Park	6104
Hotel Richelieu, Geary & Van Ness Av.....	Franklin	2381
Priv Exchange Connecting all Rooms		
Hotel Rio, 664 Sacramento.....	Douglas	4379
Hotel Robins, 711 Post.....	Franklin	2670
Priv Exchange Connecting all Rooms		
Hotel Rocklin, 335 Leavenworth.....	Franklin	2538
Hotel Roddy, 740 Howard.....	Kearny	1018
Hotel Roehampton, 419 Golden Gate Av.....	Market	396
Priv Exchange Connecting all Rooms		
Hotel Rose, 125-6th.....	Kearny	3748
Hotel Rosebro, 775 Bush.....	Douglas	1171
Hotel Rosalyn, Eddy & Leavenworth.....	Franklin	3791
Priv Exchange Connecting all Rooms		
Hotel Roycroft, 970 Sutter.....	Franklin	297
Hotel San Marco, Geary & Mason.....	Sutter	600
Hotel Savoy, Van Ness Av & Ellis.....	Franklin	471
Priv Exchange Connecting all Rooms		

HOTEL SHATTUCK

NOAH W. GRAY, MANAGER

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