

# HEALD'S BUSINESS COLLEGE

ESTABLISHED OVER A THIRD OF A CENTURY

Has a National Reputation for good work, and stands at the head of Commercial Schools in its Equipments, Faculty, Liberality of Management and Educational Facilities.

ITS DEPARTMENTS OF

Bookkeeping and Commercial Science, Shorthand and Typing, Penmanship, Modern Languages, Telegraphy and Electrical Engineering are practical in every detail as is attested by the

14,000 GRADUATES WHO ARE NOW SUCCESSFULLY APPLYING THEIR KNOWLEDGE 14,000

**FULL  
BUSINESS  
COURSE  
FOR  
SIX  
MONTHS  
\$75.**



Includes Shorthand, Typewriting, Telegraphy, Single and Double Entry Bookkeeping, Commercial Arithmetic, Business Penmanship, Mercantile Law, Business Correspondence, Business Forms, Actual Business Practice, Railroading, Brokerage, Banking, English Branches, Mechanical Drawing and French, German and Spanish.

**A DEPARTMENT OF ELECTRICAL ENGINEERING**  
Provided with all necessary instruments, a laboratory and workshop have recently been added to the College's educational facilities.

**THE DEPARTMENT OF SHORTHAND AND TYPEWRITING**  
Employs 5 teachers and has 40 writing machines in use. Upwards of 1000 stenographic graduates have been provided with positions by it during the last 10 years and are now engaged in every variety of stenographic work from court reporting and journalism to the ordinary duties of the amanuensis

**STUDENTS MAY ENTER AT ANY TIME.**

**LADIES ARE ADMITTED TO ALL DEPARTMENTS OF THE COLLEGE.**

**PUPILS RECEIVE INDIVIDUAL INSTRUCTION.**

**TWENTY TEACHERS ARE EMPLOYED.**

For College Journal or Illustrated Catalogue, Address

**HEALD'S BUSINESS COLLEGE**  
24 Post Street. San Francisco.