

HEALD'S

BUSINESS

COLLEGE

24 POST STREET, SAN FRANCISCO.

E. P. HEALD,

President.

F. C. WOODBURY,

Secretary.

The design of this Institution is to impart to persons of both sexes a practical and useful Business Education. Young men are thoroughly fitted for Bankers, Merchants, Book-Keepers, Cashiers, Clerks and Salesmen by our great system of **ACTUAL BUSINESS TRAINING**. By this system the pupil receives while in the school the same practice in conducting business affairs that he would in a *bona fide* Bank, Office, or Counting-House.

BRANCHES TAUGHT.

Single and Double Entry Book-Keeping,
Plain and Ornamental Penmanship,
Commercial Arithmetic,
Business Correspondence,
Mercantile Law,
Political Economy,
Actual Business,
Merchandising,
Insurance,
Banking,

Mechanical Drawing,
Modern Languages,
Higher Mathematics,
Phonography,
Railroading,
Surveying,
Brokerage,
Exchange,
Jobbing,
Mining,

Custom House Business,
Real Estate,
Telegraphy,
Commission,
Importing,
Forwarding,
Grammar,
Rhetoric,
Reading,
Spelling.

The SCHOOL-ROOM and COUNTING-ROOM

Are united upon a plan that secures to the student all the practical advantages of each. There is in operation a Banking House, with Checks, Drafts, Notes, Bills of Exchange, Certificates of Deposit, etc., fully illustrating the banking business. The school-room is elegantly fitted up with

MERCHANDISING, JOBBING AND IMPORTING EMPORIUMS,

GENERAL AND NATIONAL BANKING OFFICES,

COMMISSION, FORWARDING AND REAL ESTATE

INSURANCE, EXPRESS AND POST OFFICES.

For full particulars regarding the College, Course of Studies, Expenses, etc.,
Call at the

COLLEGE OFFICE, No. 24 POST STREET,

Or Address for Circulars,

E. P. HEALD, President Business College,
SAN FRANCISCO, CAL.